

*** Terms of Call Report**

SUBMIT ON-LINE

www.presbyteryofcincinnati.org/terms.htm

This report must be submitted for the following: pastors, co-pastors, associate pastors, designated pastors, Certified Christian Educators, and Certified Associate Christian Educators. The presbytery receives information about other pastoral positions via annual contract renewals.

Information that you will need to complete the form online:

Identification

Name of Congregation _____

Name of teaching elder/certified Christian educator _____

Position (i.e., pastor or co-pastor, associate pastor, designated pastor, Certified Christian Educator, Certified Associate Christian Educator) _____

Full or part-time If, part-time, number of hours per week _____

Annual Compensation

As defined on Board of Pensions Change of Salary Form ENR-111 (note: do not submit ENR-111 for educators not in the BOP traditional plan but use its definitions for purposes of this report.)

_____ Cash Salary (line 1)

_____ Housing Allowance (line 2)

_____ Other (total lines 3-6; be sure to include presbytery-required Medical Supplement in line 6 for all teaching elders and for certified educators in BOP traditional plan)

_____ Manse Allowance (line 7)

_____ TOTAL ANNUAL EFFECTIVE SALARY reported on ENR-111

Reimbursable Allowances

Auto (must be "actual" at IRS maximum rate)

_____ Continuing Education

_____ Other (e.g., social security offset <50%; other vouchered allowances)

Time Allowances

_____ Vacation (number of weeks)

_____ Study Leave (number of weeks)

Attestation

Date compensation was reviewed with teaching elder/educator _____

Date session approved the terms _____

Date congregation approved terms for teaching elder _____

Name of Clerk of the Session _____

-----TERMS OF CALL-----

Be sure that they meet or exceed Presbytery minimums.

<http://www.presbyteryofcincinnati.org/MinimumCompensationStandards.pdf>