

CHURCH REGISTERS -- G-3.0204b

Registers (G-3.0204b)

There shall be registers of baptisms authorized by the session, of ruling elders and deacons, of installed pastors with dates of service, and such other registers as the session may deem necessary.

The session determines what specific information to keep in the registers. The following are suggestions.

Baptisms

For infants/children, include:

Full name

Parents' full names (include mother's maiden),

Date of birth of those being baptized,

Name of person(s) presenting the children

For adults, include:

Full name

Parents' full names (include mother's maiden),

Date of birth of those being baptized

Ruling Elders and Deacons

Full name

Name of church in which the person was ordained

Date of ordination

Terms of active service

Record of removals

Installed Pastors (pastors, co-pastors, associate pastors, designated pastors, designated associate pastors)

Although the *Book of Order* does not require it, it is a good idea to include the names and service dates of teaching elders serving the congregation in temporary positions (e.g., stated supplies, interims) and ruling elders commissioned to service with the congregation.